

Guide to Authors

April 27, 2001 (ver.1.0)
July 25, 2003 (ver.3.0)
July 21, 2006 (ver.4.0)
July 20, 2007 (ver.4.1)
April 24, 2009 (ver.4.2)
May 8, 2010 (ver.4.3)
April 27, 2012 (ver.4.4)
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January 24, 2015 (ver.4.6)

Nogyo Shisetsu is the journal of the Society of Agricultural Structures, Japan (SASJ). The journal is devoted to publishing original and technical research in the areas of agricultural structures and associated environmental problems, production, processing, handling and storage of agricultural and food materials, renewable energy and biomass resources and related fields. Interdisciplinary research papers are encouraged. Manuscripts submitted to the journal should comply with the guide below and follow the general style of recent issues of Nogyo Shisetsu.

1. Copyright

SASJ retains the copyright of articles published in this journal. Manuscripts are not accepted without Copyright Transfer Form.

2. Editorial committee

The committee is formed of the chief editor, several managerial editors and members of the editorial committee. The editorial committee has the responsibility of deciding the acceptance/rejection of manuscripts and general editing of the journal.

3. Types of contributions

- 1) Research papers (regular papers)
- 2) Technical papers
- 3) Notes
- 4) Review papers

Review papers are, in general, requested by the committee. News and announcements on subjects relevant to the scope of the journal may be sent to the Editorial Office.

- 1) Research papers should have academic value in the research areas stipulated above. Only articles not previously published will be considered for publication.
- 2) Technical papers should contain socially valuable information in the research areas stipulated above. Only

articles not previously published will be considered for publication.

- 3) Notes encompassing technological developments, educational materials etc. which should be of a broad interest and usefulness.
- 4) Review papers should be based on recent publications and written in a descriptive and readily understandable style.

4. Authorship

Members of SASJ are invited to submit manuscripts. The head and corresponding authors must be members of the society from the date of submission until the date of acceptance/rejection.

5. Appropriate languages

Articles in either English or Japanese are acceptable for publication.

6. Manuscript format

- 1) Manuscripts should be written on white A4 sheets using a personal computer.
 - 2) Research and technical papers and notes should be organized in the following order and see below for examples:
 - i) Title page
 - ii) Japanese abstract
 - iii) English abstract
 - iv) Main text and references
 - v) Photographs, figures and tables
 - 3) For papers written in English, side margins in excess of 25 mm and a top and bottom margin space in excess of 25 mm should be left. The text should be typed 26 lines x 50 letters on each page. 4 typed pages of a manuscript approximate 1 published page.
 - i) Title page
 - (a) Include: the title, author name(s), address(es) with the contact address of the corresponding author marked clearly.
[Example] Studies on Utilization of Biomass Energy*¹
Taro YAMADA*² and Jiro SATO*³
- *¹ Presented at the 1988 SASJ Annual Meeting
*² Faculty of Agriculture, University of Hokuto, Sendai 982-0001
*³ Faculty of Agriculture, University of Nansei, Tottori 689-1222
- Correspondence of Author: Taro YAMADA,
yamada@northeast-u.ac.jp
- (b) For serialized manuscripts
For research papers, technical papers and notes to be submitted as a series, use the following title format.

[Example] Studies on Sorting Systems for Fruits (Part 1)
- Development of whole image data collecting systems
of apples -

When submitting the first paper in a series, add a
summary of the contents of other papers in the series.

ii-iii) Japanese and English abstract

(a) For research papers, technical papers and notes written
in English, on the first page give the English abstract
and keywords. After the main text/reference section,
give the title, abstract and keywords in Japanese.
The editorial committee will assist with translations
into Japanese for papers submitted outside of Japan
if required.

(b) Limit the word number for both the English and
Japanese keywords to 10.

[Example] Keywords: biomass, energy,.....

iv) Main text and references

(a) Before a main heading leave a space of one line.
After subheadings leave 2 spaces.

(b) At the required place of the insertion of figures,
photographs and tables, leave a space of 3 lines and
write the corresponding number of the insertion in
the space. Figures and photographs should be of a
suitable size so that after reduction they fit in one
text column (7 cm width) or two text columns (14cm
width).

(c) In the main text, put in italic any symbols used in
equations, tables etc.

(d) To allow printing of formulae etc. write any specialized
symbols clearly in the margin of the manuscript.

(e) Add any explanation to symbols directly after their
first usage.

(f) SI units are recommended.

(g) Write references in the text as 'Anderson (1988)' or
'(Anderson, 1988)'. For references with more than
two authors use 'et al.' as an abbreviation in the
text.

(h) List the references in alphabetical order at the end of
the main text.

(i) For scientific journals use the following system for
arranging your references:

Author (year): title, journal name (use only commonly
accepted abbreviations), issue, pages.

[Examples]

Cha, J.Y., Flores, R.A. and Park, H. (2000): Reduction
of carotenoids in corn gluten meal with soy flour.
Transactions of the ASAE, 43(5), 1169-1174.

Suzuki, K. and Maekawa, T. (1999): Analysis of sprouting
control of brown rice. Nogyo Shisetsu, 30(6), 1-10. (in
Japanese with English abstract).

(j) For books, book chapters and theses: Author (or

Editor) (year): book title, publisher, city, pages.

[Examples]

Houghton, J. (1994): Global Warming. Lion Publishing,
Oxford. 192 pp.

Clark, J.A. and McArthur, A.J. (1994): Thermal
Exchanges. In: Livestock Housing, Wathes, C.M. and
Charles, D.R. (Eds.). CAB International, Wallingford,
UK. 97-122.

Kim, J.W. (1998): The Anaerobic Pretreatment of Swine
Wastewater by Anaerobic Fixed Bed Reactor. MSc.
thesis, Chungnam National University, Taejon, Korea.
81 pp.

) Figures, photographs and tables

(a) Number figures and photographs as Fig. 1, Fig. 2
etc. and tables as Table 1, Table 2 etc.

(b) In general, hand drawings using high quality tracing
paper or computer drawn images are acceptable.
Add labels and markings directly onto the figures.

(c) The editorial committee will ask authors to redraw
any figure considered unclear.

(d) Figures, tables and photographs should be submitted
on separate pages. For figures and photographs
write the corresponding number and author name at
the bottom of each page.

7. Submission form

Add a copy of the submission form (a copy of which is
printed in the journal) when sending a manuscript, stating:

1) the type of manuscript, 2) the title, 3) author(s) name(s),
4) membership number(s), 5) number of manuscript pages,
6) number of photographs/figures/tables, 7) number of
reprints required, 8) name, address, post code, telephone
and FAX number, and e-mail address, 9) type of personal
computer (Macintosh/Windows) and software used in the
writing the text.

8. Method of submission

1) Three copies of the manuscript should be enclosed with
a copy of the submission form and Copyright Transfer
Form. Manuscripts should be sent by mail (registered
mail, if necessary).

2) State clearly the author's address for correspondence
regarding the manuscript.

3) Enclose a self-addressed postcard stating the author's
name and the title of the manuscript for use to
acknowledge your paper has been received.

4) Send manuscripts and any inquiries regarding editorial
matters to the address for the Editorial Committee
Office given below.

5) As well as sending the manuscript by mail, we request
that "Title, Author(s), and Abstract" is forwarded to the

Editorial Office by e-mail.

9. Manuscript processing

- 1) The date the manuscript is received at the Editorial Committee Office will be taken as the date of submission.
- 2) Research and technical papers will be reviewed by 2 referees and notes by 1 referee.
- 3) The editorial committee will abide by the acceptance or rejection decision of the referee(s). Based on the comments of the referee(s), the editorial committee may ask for the manuscript to be revised.
- 4) Inquiries about the progress of reviewing etc. to the editorial committee. For inquiries by mail, FAX or e-mail, please state the code number for the paper, title and name of author(s).
- 5) The author will submit the manuscript corrected according to the referee's comment to the edit committee by the specified day. If submitting from the author exceeds a specified day, the manuscript will become a repeated post treatment.

10. Submission of the final draft and electronic version

For papers accepted for publication, the final draft including figures and tables should be sent by e-mail. In addition, the agreement to pay the publication charges and order for reprints must be sent by postal mail.

11. Authors are asked to check carefully the galley proofs and return them to the Editorial Office within 10 days.

12. Publication charges and reprints

- 1) For submitted manuscripts (full papers and notes) authors are asked to cover costs. For articles up to 6 published pages a fee of 36,000 yen per articles is charges. Further pages are charged at 10,000 yen per page.
- 2) The cost of 50 reprints are included in the publication fee, further reprints can be purchased at a cost of 50 yen per page (50 yen x number of pages x number of required reprints).
- 3) For color printed page(s) authors must pay an actual extra charge.

Editorial Office address:

Tsukuba Office, Sato Printing Co.,LTD.,

c/o Editorial Office of the Journal of the Society of
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4-4-21 Ninomiya, Tsukuba, Ibaraki 305-0051, Japan

E-mail: editorial@sasj.org